



Child Information

Child's Name: _____
Address: _____
School: _____ Grade: _____

Birth Date: _____
Start Date: _____

Has your child attended daycare before? _____
Was it a positive experience? _____

Why are you looking for childcare? _____

Does your child cling to parents/adults or is more dependent than other children their age? _____

What is your normal method of discipline? _____

Does your child have regular sleep habits? Yes No

Does your child take naps? Yes No My child sleeps easiest by: _____

Is your child potty trained? Yes No If potty training, how often is the toilet offered? _____

Does your child have any strong likes or dislikes? _____

What's your child's favorite activities, toys, books, etc. _____

What is something special about your child? _____

Anything other comments or information you feel we should be aware of? _____

Permit To Leave The Center

I, _____, give Ready-Set-Grow Preschool & Childcare my permission to take my child, _____ outside of the center's boundaries.*

Initial each:

_____ *On daily walks around the neighborhood and to local destinations, within a half mile radius of the center.

_____ *While transporting to and from the local public schools.

_____ *While participating in field trips that require vehicle transportation & walking field trips that exceed a half mile radius.

Parent's Signature: _____ Date: _____

Ready-Set-Grow Preschool & Childcare Safe Center Policy

It is the purpose of this policy to promote a safe and healthy environment for all children and staff at Ready-Set-Grow Preschool & Childcare. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to suspension or expulsion.

Children MAY BE suspended or expelled from the center for any of the following reasons (if it happens on center property, in center vehicles, and/or during off site activities):

- Frequent or willful disobedience, defiance of staff or disruptive behavior. This includes but is not limited to:
 - Fighting;
 - Use of foul or abusive language;
 - Causing any other unreasonable and substantial disruption to the functions of the center;
- Willful destruction or defacing of center property;
- Behavior or threatening behavior which poses an immediate or significant threat to the welfare, safety, or morals of other children, teachers, the operation of the center, or the center or center property;
- Bullying, including sexual, racial, ethnic, religious, or disability-related;
 - Bullying means a child intentionally committing a written, verbal, or physical act against another person causing physical or emotional harm; damage to property; placing reasonable fear towards a child's physical or emotional well being; Creating a hostile, threatening, humiliation, or abusive environment;
- Possesses, uses, or threatens use of a real weapon, explosive, noxious or flammable material;
- Uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal center activities;
- Possession of an illegal drug or controlled substance which includes;
 - Alcohol;
 - tobacco in any form;
 - electronic cigarettes;
 - prescription medication;
 - over the counter remedies;

**Additional reasons for suspension or expulsion is up to the director's discretion.*

Parents will be notified of a threat to commit suicide, bullying, violence or threat of violence, or any violation of the Safe Center Policy. A threat or incident report will be filled out and signed by both the director and parent/guardian. When the child is being questioned about the incident, there will be two staff members present and any staff involved will make written statements of what occurred.

Law enforcement may be requested to assist in controlling disturbances of the school environment which a school administrator has found to be unmanageable by school personnel and has the potential of causing harm to students and other persons, or to property. Physical restraint and Emergency Safety Intervention may be reasonable and necessary to protect the student or another individual from serious physical harm, to take possession of a weapon, other dangerous objects in the possession or under the control of a student; or the student is destroying property and physical safety is at risk. Emergency safety intervention is the use of exclusionary time out or physical restraint when a student presents an immediate/imminent danger of physical violence/aggression towards self or others, which is likely to cause serious physical harm. An emergency safety intervention is not for disciplinary purposes.

Searches of a student's person or personal property (coats, hats, backpacks, book bags, purses, wallets, notebooks, gym bags, electronic devices, etc.) may be conducted.

Decisions on suspension and expulsion are made by the director after consultation with parents, assistant, owner, and teachers as needed. If necessary, the center owner/director can consult with local law enforcement authorities. Parents will be called if law enforcement is involved as well as the written notice of threat or incident.

Parent/Guardian will cover the cost of replacement or repair for any damages to equipment or property (i.e. toys, play equipment, facility, other children's property etc.) by child/parent over \$25.00 in value

By signing this form, I confirm I have received, read and agree with the Safe Center Policy of Ready-Set-Grow Preschool & Childcare.

Parent (Guardian) Signature: _____ Date: _____

Parent (Guardian) Name: _____



Childs name: _____ DOB: _____

Parent/Guardian Information

Guardian Name: _____
Relationship to child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____
Email: _____

Employer: _____
Position: _____
Work Address: _____
City/Zip: _____
Work Number: _____

Guardian Name: _____
Relationship to child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____
Email: _____

Employer: _____
Position: _____
Work Address: _____
City/Zip: _____
Work Number: _____

Most of our communication is done through Brightwheel, we must have a valid email and phone number
****Changes in address, telephone, or employment need to be reported to the provider immediately****

Emergency Contacts/Approved Pick-Up (other than parents):

These people can take responsibility for the child in an emergency when parents cannot be reached. These are the only other people who will be allowed to take the child from the center, without written notification. They will be asked to show photo identification. **Please list one contact that is out of the area.**

1. Name: _____
Relationship to Child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____

2. Name: _____
Relationship to Child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____

3. Name: _____
Relationship to Child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____

4. Name: _____
Relationship to Child: _____
Home Address: _____
City/Zip: _____
Phone Number: _____

Physician's Name: _____
Dentist's Name: _____
Emergency Hospital Preference: _____

Phone Number: _____
Phone Number: _____
Phone Number: _____

Any instructions for child's emergency care: _____
(Please see the Parent Policy Handbook for our emergency policy.)

In case of emergency or serious illness, when parents cannot be reached immediately, I hereby authorize a representative of Ready-Set-Grow to obtain emergency medical care and/or provide emergency medical transportation for my child. I will not hold RSG or its staff responsible or liable for any injury that may occur while seeking assistance.

Parent (Guardian) Signature: _____ Date: _____

Child Health History Year: _____

Please check all that apply and list any health information needed to care for your child.

Any known allergies: ___ No ___ Yes If yes, please list:

Food Sensitivities: _____

Medication Allergies: _____

Other: _____

Any chronic illnesses/medical conditions: ___ No ___ Yes

Any disabilities: ___ No ___ Yes

Physical Impairment: ___ No ___ Yes

Hearing Impairment: ___ No ___ Yes

Visual Impairment: ___ No ___ Yes

Diabetes: ___ No ___ Yes

Asthma: ___ No ___ Yes

Heart Problems: ___ No ___ Yes

Seizures: ___ No ___ Yes

Developmental Delays: ___ No ___ Yes

Destructive Behavior: ___ No ___ Yes

Obsessive Behavior: ___ No ___ Yes

Anxiety (Separation, General): ___ No ___ Yes

Aggressive Behavior (to self or others) ___ No ___ Yes

Easily Distracted: ___ No ___ Yes

Picky Eater: ___ No ___ Yes

Any additional health/behavioral information not listed above:

Any routine medications your child is taking: _____

(Please see the Parent Policy Handbook for our medication policy.)

Any instructions for your child's daily care (any activities they should not engage in for health reasons):

(Please see the Parent Policy Handbook for our emergency policy.)

Releases

The following is a list of things we need parents to sign a release for. Please read and initial each item.

(The initials RSG stand for Ready-Set-Grow Preschool and Childcare Center.)

_____ Staff of RSG may take pictures and videos of my child that will mainly be used in the center, but could include use on the center's website, social media pages, blog, or for marketing purposes. RSG will not post names with pictures outside the center.

_____ I consent that RSG can use my information electronically when on and off site, to communicate, inform, request further permissions and mark attendance.

_____ RSG staff can apply sunscreen to my child when it is needed to play outside. I confirm that my child or children has no known medical history, allergies, or problems with sunscreen, and I will not hold Ready-Set-Grow Preschool & Child-care responsible for any allergies or problems that may develop with the sunscreen. I am also aware that the sunscreen will be kept out of the reach of my child and any other children.

_____ I give permission for RSG to follow directions given by the Poison Control Center. I will not hold RSG or their staff liable for any damage that may occur as a result of following instructions given by the poison control center.

_____ RSG staff may use CPR or First Aid if my child or children need it. I will not hold RSG or their staff liable for using CPR or First Aid or any damage that may occur as a result.

_____ In the event there is an emergency or disaster which requires everyone to leave the center, RSG has my permission to transport my child or children to an evacuation site or medical facility (if medical attention is needed). I will not hold RSG or their staff liable or responsible for any accident due to the emergency.

_____ The Director or other trained staff at RSG may use the abdominal thrust on my child in the event of choking on a food item or other item. I will not hold RSG or its staff responsible for any injury that may occur as a result.

_____ I give my permission for RSG to transport my child to and from school and/or any other activities associated with RSG that require transportation. I will not hold RSG or its staff responsible or liable for any injury that may occur during this transportation process.

I have received, read, and agree with the contract and policies of Ready-Set-Grow Preschool & Childcare. By signing this form, I agree that Ready-Set-Grow Preschool & Childcare will provide childcare for my child or children, and I will abide by all policies.

Child's Name

Birth date

Parent/Guardian Signature:

Date: